

NYC AUTHORIZED FHEPS PROVIDERS

Organizations change addresses, phone numbers, intake procedures, and locations.
 Contact providers prior to sending clients if you are not certain about the information.

Community-Based Providers Serving the Bronx

(A case handler may process FHEPS application for tenant/recipient with a court case **AND**
 a case handler may process a FHEPS move, modification or restoration application without a
 court case)

| Organization | Area Served | Phone Number | Intake Procedure |
|--|--|---|--|
| BronxWorks Hunts Point Multi Service Center 630 Jackson Avenue, 3 rd floor Bronx, NY 10455 | All of the Bronx | 718-637-2630 | Go to BronxWorks directly during business hours. |
| Catholic Charities Community Services Center #35 - Dyckman 4055 10th Avenue, Lower Level, Rm 25 New York, NY 10034 | All of Manhattan & the Bronx | 646-977-8955 <i>or</i> Julissa.Matias@archny.org (Waverly Site Supervisor) | Go to Catholic Charities during business hours. |
| Catholic Charities Community Services Center #13 - Waverly Job Center 12 West 14 St. 4th floor New York, NY 10011 | All of Manhattan, the Bronx, & Staten Island | 212-337-0213 <i>or</i> Ivette.Soto@archny.org (Dyckman Site Supervisor) | Go to Catholic Charities during business hours. |
| Catholic Charities Community Services East End/Hamilton Job Center 2322 Third Avenue, 4th floor New York, NY | All of Manhattan & the Bronx | 212-860-8291 <i>or</i> Arlene.Santiago@archny.org (East End Site Supervisor) | Go to Catholic Charities during business hours. |

Bronx Legal Services Providers

(A lawyer may represent tenant/recipient in court **and** process FHEPS application)

| Organization | Area Served | Phone# | Intake Procedure |
|--|------------------------------|--------------------------------|---|
| The Legal Aid Society 260 E. 161 st Street., 8 th floor Bronx, NY 10451 | All of the Bronx | 718-991-4600 | Call 646-340-1920 on a Wednesday beginning at 9:00am |
| Legal Services NYC - Bronx 349 E. 149 Street, 10th floor Bronx, NY 10451 | All of the Bronx | 718-928-3700 | Call (718) 928-3700 Monday-Friday, 10am – 4pm for intake screening. |
| Legal Services NYC - Bronx (Courthouse Office) 1118 Grand Concourse, Rm. 370 Bronx, NY 10456 | All of the Bronx | 718-928-3700 | Appointments are limited depending upon availability. Call (718) 928-3700 for intake screening. |
| Northern Manhattan Improvement Corp. Uptown Office 76 Wadsworth Avenue NY, NY 10033 | All of Manhattan & the Bronx | Uptown Office: 212-822-8300 | Uptown office has intake M and Th beginning at 8am on first-come, first-serve basis. |
| The Bronx Defenders 360 E. 161 st Street Bronx, NY 10451 | All of the Bronx | 718-838-7878 | Representation restricted to existing clients of Bronx Defenders |

Brooklyn Community-Based Providers

(Process FHEPS applications for tenant/recipient with a court case **AND** process FHEPS move, modification or restoration application without a court case)

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|--|-----------------|--------------|--|
| CAMBA Center #66 (Bushwick Job Center) 30 Thornton St.(Basement) Brooklyn, NY I 1206 | All of Brooklyn | 718-675-3373 | Intake: Mon - Fri (9am- 3:00pm) Scheduled by phone or same day walk-ins accepted with relevant documentation. |
| Brooklyn Housing & Family Services 415 Albemarle Rd Brooklyn, NY 11218 | | 718-435-7585 | |

Brooklyn Legal Services Providers

(May represent tenant/recipient in court **and** process FHEPS application)

| Organization | Area Served | Phone # | Intake Procedure |
|---|--------------------|-------------------------------|--|
| The Legal Aid Society 141 Livingston Street Brooklyn, NY 11201 | All of Brooklyn | 718-722-3100 (main office) | (9:30-11:00 am, M-F) (walk-in for pre-screen) |
| Legal Services NYC - Brooklyn 1360 Fulton St. Brooklyn, NY 11216 | All of Brooklyn | 718-237-5559 | Call hotline at 718-237- 5539 on Tuesdays & Thursdays from 9:30am-11:30am, or call 718- 237-5500 (9-5, M-F), to make an appointment for Friday walk-in clinic. |
| Legal Services NYC - Brooklyn 105 Court St. Brooklyn, NY 11201 | All of Brooklyn | 718-237-5559 | Call hotline at 718-237- 5539 on Tuesdays & Thursdays from 9:30am-11:30am, or call 718- 237-5500 (9-5, M-F), to make an appointment for Friday walk-in clinic. |
| Brooklyn Legal Services Corp. A 260 Broadway Brooklyn, NY 11211 | All of Brooklyn | 718-487-2300 | 9am - 5pm by appointment |
| CAMBA Legal Services 885 Flatbush Ave. Brooklyn, NY 11226 | All of Brooklyn | 718-287-0010 | Call for appointment |

Manhattan Community-Based Providers

(Process FHEPS applications for tenant/recipient with a court case **AND** may process FHEPS move, modification or restoration application without a court case)

| Organization | Areas Served | Contact Information |
|---|---|---|
| Catholic Charities Community Services Center #35 - Dyckman, 4055 10th Avenue, Lower Level, Room 25 New York, NY 10034 | All of Manhattan & the Bronx | 646-977-8955 <i>or</i> Julissa.Matias@archny.org (Waverly Site Supervisor) |
| Catholic Charities Community Services Center #13 - Waverly Job Center 12 West 14 St. 4 th floor New York, NY 10011 | All of Manhattan, the Bronx, & Staten Island | 212-337-0213 <i>or</i> Ivette.Soto@archny.org |
| Catholic Charities Community Services East End/Hamilton Job Center 2322 Third Avenue, 4 th floor New York, NY | All of Manhattan & the Bronx | 212-860-8291 <i>or</i> Arlene.Santiago@archny.org |

Manhattan Legal Services Providers

(May represent tenant/recipient in court **and** process FHEPS application)

| Organization | Area Served | Phone # | Intake Procedure |
|--|---|---|---|
| The Legal Aid Society (Harlem Community Law Office) 230 East 106th Street New York, NY 10029 | All of Manhattan | 212-426-3000 | Call Thursdays between 9 & 10am and you will be called back |
| The Legal Aid Society (Courthouse Office) 111 Centre St., Room 106 New York, NY 10013 | All of Manhattan | 212-766-2450 | Call or come in to be put on waiting list |
| Manhattan Legal Services (Upper Manhattan) I West 125th St., 2nd Fl. New York, NY 10027 | All of Manhattan | 646-442-3100 | Call Mondays through Friday 9am to 5pm to make an appointment. |
| MFY 299 Broadway, 4 th Floor New York, NY 10007 | South of 110th St., Entire East Side | 212-417-3812 | Fridays from 1:30pm-4:30pm |
| Housing Conservation Coordinators, Inc. 777 10 th Avenue New York, NY 10019 | Hell's Kitchen/Clinnton & Upper West Side (34 th . 100 th Streets - on the West Side) | 212-541-5996 | Walk-in intake hours M 4pm - 6:30pm or Thurs. 10am - 12:30pm with all relevant information (court papers, leases, notices received, proof of rental payments & proof of income for all household members such as tax returns, public assistance, pay stubs, Social Security award letters, etc. & birth certificates for all minors). |
| Northern Manhattan Improvement Corp. Courthouse Office 111 Centre Street, Room 323, NY, NY 10013 Uptown Office 76 Wadsworth Ave, NY, NY 10033 | Courthouse: All of Manhattan Uptown Office: All of Manhattan & the Bronx | Courthouse: 212-566-0900 Uptown Office: 212-822-8300 | Courthouse office handles post-evicts and denied OSCs only. Uptown office has intake M and Th beginning at 8am on first-come, first-serve basis |
| New York Legal Assistance Group (NYLAG) 7 Hanover Sq., 18 th Floor New York, NY 10004 | Manhattan & other boroughs | 212-613-5000 | 9:00am-3:00pm on M,W,Th |

Queens Community-Based Provider

(Process FHEPS applications for tenant/recipient with a court case **AND** may process FHEPS move, modification or restoration application without a court case)

| Organization | Area Served | Phone # | Intake Procedure |
|---|--------------------|----------------|---|
| Queens Community House - Eviction Prevention Unit 165-08 88th Avenue Rm. 217 Jamaica, NY | All of Queens | 718-883-8310 | Walk-ins welcome or call for an appointment |

Queens FHEPS Providers

(May represent tenant/recipient in court **and** process FHEPS application)

| Organization | Area Served | Phone# | Intake Procedure |
|--|--------------------|---------------|--|
| The Legal Aid Society Queens Neighborhood Office 120-46 Queens Blvd. Kew Gardens, NY 11415 Courthouse Office 89-17 Sutphin Blvd - Rm 160 Jamaica, NY | All of Queens | 718-286-2450 | Walk-ins at Courthouse Office Mon or Wed at 9:00 a.m. or call for screening Mon, Wed, or Fri from 9-11 |
| Queens Legal Services 89-00 Sutphin Blvd, 3rd Fl. Jamaica, NY 11435 | All of Queens | 347-592-2200 | Walk-in intake, M-Thurs. 10am -3pm; emergency intake Friday 10am – 3pm. |
| New York Legal Assistance Group (NYLAG Courthouse Office) 89-17 Sutphin Boulevard, Rm 124 Jamaica, NY | All of Queens | 718-262-7143 | Walk-ins M - Thurs. 9:30am to 12:30pm & 2pm to 4:30pm Fri. 9:30am to 12:30pm. Or call the intake number on Mon, Wed, Thur. 9am -3pm. |

Community-Based Providers Serving Staten Island

(Process FHEPS applications for tenant/recipient with a court case **AND** may process FHEPS move, modification or restoration application without a court case)

| Organization | Address | Phone | Intake Procedure |
|--|---|--|---|
| Catholic Charities Center #13 - Waverly Job Center <i>(Note: must go to Manhattan)</i> | 12 West 14th Street 4th Fl. NY, NY | 212-337-0213 or Julissa.Matias@archny.org | Go to Catholic Charities during business hours. |
| CAMBA Center #66 - Thornton Job Center <i>(Note: must go to Brooklyn)</i> | 30 Thornton Street, Basement Brooklyn, NY 11206 | 718-675-3373 | Call for appointment. |

Staten Island FHEPS Providers (May represent tenant/recipient in court **and** process FHEPS application)

| Organization | Address | Phone # | Intake Procedure |
|--|---|------------------------|---|
| The Legal Aid Society (Staten Island Neighborhood Office) | 60 Bay St. Staten Island, NY 10301 | 347-422-5333 | Mondays 9am-12pm |
| CAMBA Legal Services | 648 Bay Street Staten Island, NY 10304 | 718-282-6473 Ext. 2 | Call Mondays through Fridays 9am - 5pm for an appointment |

FHEPS Legal Services Provider for Young People Under 21

(May represent tenant/recipient in court **and** process FHEPS application)

| Organization | Address | Phone # | Intake Procedure |
|-----------------|--|--|------------------|
| The Door | 121 Sixth Ave, 3rd floor New York, NY 10013 | 212- 941-9090 Ext 3250 Mike Williams | Call |